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WESTTOWN-EAST GOSHEN POLICE DEPARTMENT
POLICE COMMISSION MEETING
October 19, 2016

In attendance were Chair Charles Proctor, Vice-Chair Mike Di Domenico, Chief of Police Brenda Bernot, Business Manager Kathy Brill, East Goshen Township Manager Rick Smith, Westtown Township Manager Rob Pingar and Thornbury Township Manager Judy Lizza. Also present were East Goshen Township Supervisor Janet Emmanuel and East Goshen resident Dave Milnar. Not present was Thornbury Commissioner Jim Benoit.

Call to Order

Mr. Proctor called the October 19, 2016 Westtown-East Goshen Police Commission Meeting to order at 5:00 PM.

Approval of Minutes

Mr. Proctor asked for any corrections or comments on the minutes from September 21, 2016. There were none. He called for a motion to approve the minutes.

Mr. Di Domenico motioned to approve the Police Commission minutes of September 21, 2016. Mr. Proctor seconded the motion.

There was no public comment or questions. All were in favor. The motion was unanimously approved.

Chairman's Report

Mr. Proctor apologized for mistaking the start time of the meeting and asked Ms. Brill for future meeting to remind him of the start time a day or two in advance.

Review of Approved Bills

Mr. Proctor stated the Commission reviewed the bills, which were approved by Mr. Pingar and Mr. Smith. There were no comments or questions from the Commission.

Township Roundtable

Thornbury Township: Ms. Lizza had nothing to report.

Westtown Township: Mr. Pingar asked about a complaint received regarding safety issues regarding the recent house fire where the house burned down to the ground. Chief Bernot noted this was the responsibility of the Fire Marshall. Mr. Pingar noted Westtown does not have a Fire Marshall to which Ms. Lizza and Mr. Smith discussed other options available to Mr. Pingar in the absence of a Fire Marshall. Mr. Di Domenico had nothing to report

East Goshen Township: Mr. Smith had nothing to report. Mr. Proctor asked about the status on the issue regarding a lost pocketbook. Chief Bernot and Mr. Smith stated the issue was resolved.

Chief Bernot – Complimentary Letters and Complaints/Issues

Chief Bernot reported that due to a current backlog she would be sending an email to the Commission regarding complimentary letters by the middle of next week.

Regarding complaints, she noted the officer with numerous pending complaints was terminated effective September 30, 2016 and has thirty (30) days to appeal the decision as stated in the Collective Bargaining Agreement. With regard to the Bellingham arrest complaint, Chief Bernot

52
53 noted that last month she reported the complaint as unfounded. Approximately ten (10) days ago
54 the woman was found guilty of the charges against her and indicated she is going to file a
55 Summary Appeal. The complainant also filed a charge of perjury against the Sergeant who arrested
56 her stating he perjured himself while testifying. Chief Bernot noted the Sergeant's testimony was
57 identical to what was stated in the IA investigation and criminal investigation and further
58 investigation was declined. She added that the complainant has now filed a complaint against
59 Chief Bernot along with the two Township Managers. Two new possible minor complaints have
60 recently been received, which Chief Bernot will update at the next meeting.

61
62 Old Business

63 Part-Time Officer Update

64 Chief Bernot reported that Officer Hiro will complete his training and be ready to work on his own
65 November 6, 2016. Regarding Officer Woulfe, he tendered his resignation on September 28, 2016
66 with an effective date of October 12, 2016. His reason being he could not devote enough time to
67 our Department due to his current full-time position. Chief Bernot updated the Commission on
68 what is being done regarding Conditional Offers of Employment being offered to fill this vacancy.
69 She noted three candidates have already accepted other offers; two candidates were rejected after
70 review of their polygraphs and one candidate could not accept because he did not have his MPOETC
71 certification up-to-date. This candidate will be given the opportunity to take his test and may be
72 considered again. In the meantime, there are four outstanding Conditional Offers and the
73 Department will start the process, which is polygraph testing, in ten to fourteen days.

74
75 Sick Leave Donation and Overtime Versus Comp Time for Patrol

76 Chief Bernot asked that this issue be tabled indefinitely but reiterated it is an issue that needs to be
77 addressed in the near future.

78
79 Building Updates - Phones

80 Ms. Brill reported she received a quote from Candlestick Communications. She noted that after
81 review their initial cost is higher but their monthly rate is lower. She added there were some items
82 missing from their quote and she is waiting for a response on these issues. She will keep the
83 Commission updated on this issue.

84
85 Temporary Hiring of Administrative Officer

86 Mr. Proctor noted that during a joint Board meeting of the Townships a decision was determined.
87 Mr. Smith noted he will discuss this with Chief Bernot.

88
89 School Fees for Police Programs

90 Mr. Proctor noted this issue has been presented to and addressed by the joint Township Boards. The
91 Commission noted that this issue has still not been completely resolved and is to be determined.

92
93 There was no additional Old Business discussed.

94
95 New Business

96 Snow Bids and Gasoline Bids

97 Ms. Brill stated she will put the bid out for gasoline for 2017. Regarding snow bids she
98 noted there is still another year on their contract with Bates Landscaping and recommended

101
102 we keep them. The Commission agreed to extend the snow bid contract with Bates
103 Landscaping.

104
105 There was no additional New Business discussed.

106
107 Any Other Matters

108 Chief Bernot reported the patrol sergeant selection has been completed. Detective Stafford will
109 become Sergeant effective November 14, 2016. She noted he will remain in CID for two extra
110 weeks in order to have a smooth transition for his replacement in the Detective Unit. She noted she
111 will inform the Townships of the ceremony date, which should be in mid-November.

112
113 Officer Comments

114 No officers were present.

115
116 Police Reports

117 Monthly Activity Report: Chief Bernot reported there was nothing unusual to report. She is still
118 monitoring investigations that arise from Child Line calls.

119 Commercial Vehicle Report: Chief Bernot stated there were six dates of CVR enforcement: 4 in
120 Westtown, 1 in East Goshen and 1 in Thornbury.

121 PPU Report: Chief Bernot noted the numbers for Thornbury were a little low this month with
122 11.72 hours per day for patrol and 59.04 hours total traffic enforcement for the month. The year to
123 date summary shows Westtown at 45.81 and East Goshen at 54.19. Mr. Smith addressed the issue
124 pertaining to the Thornbury contractual agreement which states 12 to 14 hours per day for patrol
125 and 2 hours per day for traffic enforcement. He noted that Ms. Lizza has been tracking PPU hours
126 for Thornbury for the calendar year 2016 starting in January. According to her tracking analysis it
127 shows an average of 12.25 hours for patrol and 1.47 hours for traffic enforcement per day. There
128 was a discussion on why the average traffic enforcement hours per day is lower than the
129 contractual agreement of 2 hours per day. A review and analysis of this will be done and at the
130 request of Mr. Smith a response of the findings will be presented to Thornbury.

131 Month End Report: Ms. Brill reported the budget is on target and she still expects a significant
132 surplus at the end of the year.

133
134 Action Items

135 Ms. Brill stated the phone issue is still pending and should be completed by the end of the week.
136 She added that the roof leak issue has been completed and the cost came in on target.

137
138 Public Comment

139 Mr. Milnar requested that Chief Bernot inform him of the ceremony date regarding Detective
140 Stafford to sergeant. Chief Bernot assured Mr. Milnar that she would let him know the date as soon
141 as it was confirmed.

142
143 Executive Session

144 The Commission broke for Executive Session to discuss personnel and legal matters at 5:23 PM.

145
146
147

148 Page Four
149 October 19, 2016 Minutes

150
151 Regular Public Session Resumed

152 The Commission returned from Executive Session and resumed their regular meeting. The
153 November meeting is scheduled for November 16, 2016.

154
155 Adjournment

156 Mr. Proctor called for a motion to adjourn.

157
158 **Mr. Di Domenico made a motion for adjournment of the October 19, 2016 meeting at**
159 **5:28 PM. Mr. Proctor seconded the motion.**

160
161 Mr. Proctor called for any comments.

162
163 There were no other comments or questions. All were in favor. The motion was
164 unanimously approved.

165
166 Respectfully Submitted,
167 Linda Delia, Transcriber